

<b>DIESEL FUEL TANKS (2) &amp; ACCESSORIES</b>		<b>600 Brandon Ave – Brandon Garage (BG)</b>			
Item No	EQUIPMENT DESCRIPTION AND MAINTANENCE	Weekly	Monthly	Semi-Annually (6 months)	Annual (1 per year)
1	<b>Emergency Vent:</b> Ensure cover lifts freely and is not obstructed by snow/ice	X	X	X	X
2	<b>Normal Vent Opening:</b> Ensure vent is not plugged by snow, ice or debris	X	X	X	X
3	<b>Tank Water Draw-off:</b> Inspect for water at the tank bottom with a gauge stick and waterpaste. Remove water as required and record the levels on sheet			X	X
4	<b>Interstitial space inspection hatch/Emergency vent:</b> Ensure that vents move freely and no liquid is present from the primary tank	X	X	X	X
5	<b>Stairs:</b> Ensure all connections are tight				X
6	<b>Bottom Openings:</b> Ensure all bottom connections are leak free	X	X	X	X
7	<b>Containment:</b> Ensure no breaching of Primary or Secondary containments	X	X	X	X
8	<b>Overfill Protection Devices:</b> Test to ensure proper operation during fill operation			X	X
9	<b>Paint:</b> Clean, Inspect for paint chips, scratches and repair				X
10	<b>Anti-Siphon shut-off valves:</b> Check valve, actuator, actuator heater and thermostat operation. Ensure valve fully strokes, check for leaks and damage				X
11	<b>Piping leaks, drips, stains or sweats</b>	X	X	X	X

<b>ROTARY GEAR TYPE DIESEL FUEL PUMPS (2) &amp; ACCESSORIES:</b>			<b>600 Brandon Ave – Brandon Garage (BG)</b>			
Item No		<b>EQUIPMENT DESCRIPTION AND MAINTANENCE</b>	Weekly	Monthly	Semi-Annually (6 months)	Annual (1 per year)
1	a)	Check for operation and leaks, adjust pressure if required, Lubricate.		X	X	X
	b)	Adjust rotor end clearance. Remove head and examine internal parts.		X	X	X
3		<b>Electrical and Controls Wiring and Equipment:</b> Check for damage and operation. Clean panels and tighten connections as needed.				X
4		<b>Dispensing Nozzles and Hoses:</b> Check hoses for cracks and leaks, check nozzles for proper operation and shut-off.		X	X	X
5		<b>Veeder Root, TLS Monitor:</b> Ensure working properly and no alarms present	X	X	X	X
6		<b>Liquid Controls Strainers:</b> Check and Clean (Annually or when pressure drops)				X
7		<b>Liquid Controls M/MA Meters:</b> Check the integrity of all pressure containing and all safety related components and proper meter operation		X	X	X
8		<b>Liquid Controls Air and Vapour Eliminators:</b> Check for liquid leaks at discharge areas and for proper operation		X	X	X
9		<b>Veeder Root Series 7886/7887 meter registers:</b> Check for proper operation	X	X	X	X
10		<b>Veeder Root Series 7886/7887 meter registers:</b> Clean and service				X

<b>Yearly Inspection &amp; Testing Components:</b>			<b>600 Brandon Ave – Brandon Garage (BG)</b>			
Item No		<b>EQUIPMENT DESCRIPTION AND MAINTANENCE / TESTING REQUIRED</b>	Weekly	Monthly	Semi-Annually (6 months)	Annual (1 per year)
1		Automatic Tank Gauges and Monitoring Systems				X
2		High Technology Sensors				X
3		Electronic Leak Detection Equipment				X
4		Emergency shut-down Devices				X
5		Overfill Protection Devices				X
6		Weights and Measures Certification				X